



**Terms and Conditions
for individual members
using Crawley Camera Club**
www.studio@crawleycameraclub.co.uk

Terms and conditions

The provision of terms and conditions is there for the following reasons:

- 1) To protect the good name and reputation of Crawley Camera Club as a community club and not a commercial studio.
- 2) To protect the individual members using the club out of normal hours.
- 3) To protect any models or third party visitors attending the clubs premises.

To use Crawley Camera Clubs facilities you must:

- 1) You must be a fully paid up member of Crawley Camera Club.
- 2) Only club members are allowed to use the facilities, anyone allowing family members or third parties not associated with the club to use equipment may have future bookings canceled unless by special prior arrangement with the studio manager and or the committee.

If you have some one who is interested, then encourage them to join or visit on a regular club night, Monday or Wednesday.

- 3) The studio, darkroom and digital room can all be booked in advance, preferably by email or if you don't have email then by telephone via the facilities secretary.
- 4) Members must be a minimum of 18 years of age to use any of the clubs facilities, although the committee reserve the right to refuse access or insist on a senior member being present.
- 5) Not Sub let, or to be used for group shoots, gaining personal profit, without the consent of the committee or studio manager.

6) THE USE OF ANY PYROTECHNIC, NAKED FLAMES, COMBUSTIBLE MATERIALS AND SAFETY EQUIPMENT AS PROPS IS STRICTLY PROHIBITED, THIS INCLUDES CANDLES.

7) THE USE OF VIDEO EQUIPMENT IS PROHIBITED WITHOUT FIRST APPLYING IN WRITING TO THE COMMITTEE OUTLINING YOUR REASONS FOR WISHING TO USE SUCH EQUIPMENT



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8) Under 18's, if you are intending to shoot any one under the age of 18 you will need to ensure that the correct written consent is obtained from that persons parent or legal guardian so that it may be verified prior to permission being granted by either the committee and or the studio manager.

The model should be chaperoned at all times by either their parent or guardian or nominated representative, if shooting as a group and a model is the friend of another model accompanied by their parent, guardian or representative,

Any one taking part in the photo shoot other than a direct relative is not eligible to act as a chaperone due to conflicting interests.

Under 18's should not be allowed to make up any part of a models on tourage or left unsupervised during the shoot.

Under 18's should not be present on the premises if shooting any image which may include, topless or nudity

9) You are strongly advised to check all models I.D and keep a copy for your records, should either the committee or outside agencies wish to see it

10) The premises both inside and its immediate surroundings outside should not be used for any photographic activity that may damage the clubs reputation or image.

11) The premises must be left clean, tidy and secure in accordance with the checking out document, any damaged or faulty equipment should be reported immediately.

12) Completed forms should be left in the appropriate box ready for collection.

13) You are reminded that the club is open to all members, booking the studio does not give overall priority to the rest of the facilities

14) Serious breaches in the terms and conditions may result removal of one or more concessionary Bookings.

15) All keys should be returned to the issuing officer as soon as possible after using the facilities.