



# **Terms and Conditions for individual members Using Crawley Camera Club**

## **Terms and Conditions Part 1**

### **The provision of terms and conditions are there for the following reasons:**

- 1) To protect the good name and reputation of Crawley Camera Club as a community club and not as a commercial studio
- 2) To protect the individual members using the club out of normal hours.
- 3) To protect any models or third party visitors attending the clubs premises.

### **To use Crawley Camera Clubs facilities :**

- 1) You must be a fully paid up member of Crawley Camera Club.
- 2) Only club members are allowed to use the facilities, anyone allowing family members or third parties not associated with the club to use equipment may have future bookings cancelled.
- 3) If you have some one who is interested, then encourage them to join or visit on a regular club night, Monday or Wednesday, when a committee member is there to brief them on membership issues.
- 4) The studio, darkroom and digital light room can all be booked in advance, preferably by email or if you don't have email then by telephone via the facilities secretary.
- 5) Members must be a minimum of 18 years of age to use any of the clubs facilities, although the committee reserve the right to refuse access or insist on a senior member being present.

### **You must Not:**

- 6) Not sub let, or to be used for group shoots, gaining personal profit without the consent of the Committee or studio manager.
- 7) **THE USE OF ANY PYROTECNIC, NAKED FLAMES, COMBUSTIBLE MATERIALS AND SAFETY EQUIPMENT AS PROPS IS STRICTLY PROHIBITED, THIS INCLUDES CANDLES.**
- 8) **THE USE OF VIDEO EQUIPMENT IS PROHIBITED WITHOUT FIRST APPLYING IN WRITING TO THE COMMITTEE OUTLINING YOUR REASONS FOR WISHING TO USE SUCH EQUIPMENT.**



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## **Terms and Conditions part 2**

- 9) Under 18's, if you are intending to shoot anyone under the age of 18 you will need to ensure that the correct written consent is obtained from that persons parent or legal guardian so that it may be verified prior to permission being granted by either the committee and or the studio manager, this includes shoots on non club events by individual photographers.

The model should be chaperoned at all times by either their parent, guardian or nominated representative, if shooting as a group and a model is the friend of another model accompanied by their parent, guardian or representative, providing individual consent has been given it is acceptable for one chaperone to accompany the group.

Any one taking part in the photo shoot other than a direct relative is not eligible to act as a chaperone due to conflicting interests

Under 18's should not be allowed to make up any part of a models entourage or left unsupervised during the shoot.

Under 18's should not be present anywhere on the premises if shooting any image which may include Topless, nudity or any other adult linked material which may seen by others as harmful to a minors mental, physical or moral well being.

- 10) You are strongly advised to check all models I.D and keep a copy for your records, should either the committee or outside agencies wish to see it.
- 11) The premises both inside and its immediate surroundings outside should not be used for any photographic activity that may damage the clubs reputation or image.
- 12) The premises must be left clean, tidy and secure in accordance with the checking out document, any damaged or faulty equipment should be reported immediately.
- 13) Completed forms should be left in the appropriate box ready for collection.
- 14) You are reminded that the club is open to all members, booking the Studio does not give overall priority to the rest of the facilities, including the main meeting area.
- 15) Serious breaches in the terms and conditions may result in the removal of one or more concessionary bookings.
- 16) All keys should be returned to the issuing officer as soon as possible after using the facilities.



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## Terms and Conditions Part 3

### **Commercial or Non commercial:**

In the past the club has accepted certain projects for a donation of money or equipment to the club, no one individual has profited directly. These projects have gone via the committee and been approved accordingly.

As a commercial business or sole trader you would seek to recover all or as much of your costs as possible and reduce overheads to maximise your profit and loss margins.

You undertake a project based on your own and the clients requirements, materials, time reasonable expenses at the end of the job you are hopefully in profit.

The subsidised rates charged to club members are not aimed at photographers looking for a cheap studio to undertake commercial work for personal profit or financial gain, but to allow the serious amateur the chance to be creative at an affordable price.

By passing on such items to the model as studio costs gives the impression that to shoot at the club the model is expected to cover the studio fees and although you have not made a direct profit you have actually saved an expense of whatever the current studio fee is at the time.

The answer would be to scrap the current concessionary slots and pay a commercial rate

Min booking 2 hours @	£30.00 per
Half day (4 hours)	£60.00
Full day (8 hours)	£100
Over run time per hour	£20

This then takes away the spirit of a community camera club and punishes those loyal long serving members that only use the club a couple of times a year and then the club becomes a commercial studio, this in turn causes problems with the terms of the lease, increased cost to all members which then results in loss of members.

### **To preserve the current system:**

It should be made perfectly clear that studio fees are the direct responsibility of the member using the studio and not those taking part in the shoot, no money should change hands unless the model is on a paid contractual hourly rate.

Any payment of fees to the photographer before and leading up to the shoot will be looked at as commercial and may result in suspension, unless the committee has agreed with the individual otherwise in advance.